

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT FOR THE POST OF CONSTABLE (TRADESMEN)
IN FOLLOWING TRADES:-
(ONLINE APPLICATION ONLY)

S. No.	Name of Post
i)	Tailor
ii)	Gardener
iii)	Cobbler
iv)	Water Carrier
v)	Safai Karamchari
vi)	Cook
vii)	Washerman
viii)	Barber

Applications are invited from eligible Indian citizens (Male & Female) for filling up the vacancies of above posts, in Group ‘C’ (non-Gazetted & non Ministerial), on temporary basis likely to be permanent in Indo-Tibetan Border Police Force. The posts have All India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidates shall be governed by the ITBPF Act, 1992 and ITBPF Rules, 1994. Applications from candidates will be accepted through **ON-LINE MODE** only. No other mode for submission of application is allowed.
CLOSING DATE / LAST DATE OF RECEIPT OF ONLINE APPLICATION:
07/09/2017.

2. **PAY SCALE AND OTHER ALLOWANCES:-**

a) Level -3 in the Pay Matrix	Rs. 21700 – 69100 (as per 7 th CPC).
b) Other allowances	The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowance as admissible in the Force from time to time under the rules/instructions. They will be covered under New Restructured Defined Contributory Pension Scheme.

3. The details of vacancies, which may vary due to administrative reasons, are as under:-

Name of Post	Total Vacancy	Particulars	Reservation Status				
			UR	SC	ST	OBC	Total
Constable (Tailor)	19	Male	4	3	7	2	16
		Female	2	0	0	1	3
Constable (Gardener)	38	Male	16	5	3	8	32
		Female	2	1	1	2	6
Constable (Cobbler)	27	Male	12	3	2	6	23
		Female	2	1	0	1	4
Constable (Water Carrier)	95	Male	41	12	6	22	81
		Female	7	2	1	4	14
Constable (Safai Karamchari)	33	Male	14	4	2	8	28
		Female	3	1	0	1	5
Constable (Cook)	55	Male	24	7	3	13	47
		Female	4	1	1	2	8
Constable (Washerman)	25	Male	11	3	1	6	21
		Female	2	1	0	1	4
Constable (Barber)	11	Male	5	1	1	2	9
		Female	1	0	0	1	2

Note :-

- a) **Total vacancies include Backlog vacancies and may vary due to administrative reasons. ITBP reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBP also reserves the right to cancel or postpone the recruitment at any stage without assigning any reason.**
- b) 10% of the vacancies are reserved for Ex-Servicemen. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by non-ex-servicemen candidates.

4. **ELIGIBILITY CONDITIONS:**

4.1	Educational Qualifications & Age Limit:-		
	Name of Post	Age limit	Minimum educational and other essential qualifications
	Constable (Tailor, Gardener & Cobbler)	18 to 23 years	(i) 10 th Class pass from a recognized Board; (ii) Two years work experience in respective trade; or (iii) One year certificate from Industrial Training Institute/Vocational Institute with at least one year experience in respective trade; or

			<p>(iv) Two years Diploma from Industrial Training Institute (ITI) in the trade.</p> <p>Note: So far as work experience in trade is concerned, self attestation of required experience will also be accepted.</p>
	Constable (Water Carrier, Safai Karamchari, Cook, Washerman & Barber	18 to 25 years	10 th Class pass from a recognized Board.
4.2	<p><u>Cutoff date for Age and Relaxations :-</u></p> <p>Crusial date for determining the age limit will be the closing date i.e. 7th September, 2017 (07/09/2017).</p> <p>i) For the post of Constable (Tailor/Gardener/Cobbler) (18–23 Years) as on 07/09/2017. Candidates should not have been born earlier than 08/09/1994 and not later than 07/09/1999.</p> <p>ii) For the post of Constable (Water Carrier/Safai Karamchari/Cook/Washerman/Barber) (18–25 Years) as on 07/09/2017. Candidates should not have been born earlier than 08/09/1992 and not later than 07/09/1999.</p>		
	<p>Note:-</p> <p>i) The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Governments orders on the subject.</p> <p>ii) Candidates should note that only the Date of Birth as recorded in the Matriculation certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.</p> <p>iii) Candidates claiming OBC(NCL) status may note that certificate on non-creamy layer status should have been obtained within three years before the closing date i.e. 07.09.2017.</p> <p>iv) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC(NCL) status will not be entertained and their candidature/applications will be considered under General (UR) category.</p> <p>v) The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted.</p>		

<p>vi) Break between Army Service and re-employment should not exceed 2 years.</p> <p>vii) Age relaxation available to different category of eligible candidates, for claiming Age Relaxation are as under:-</p>		
S N	Category	Age-Relaxation permissible beyond the upper age limit
1	SC/ST	5 years
2	OBC	3 years
3	Ex-Servicemen(Unreserved/ General)	3 years after deduction of the military service rendered from the actual age.
4	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Government servant	5 years in accordance with the instructions or orders issued by the Central Government.
7	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (Unreserved)	5 years
8	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (OBC)	(3+5) 8 years
9	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (SC/ST)	(5+5) 10 years
10	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)	5 years

11	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (OBC)	(3+5) 8 years
12	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (SC/ST)	(5+5) 10 years
<p>Explanation: An Ex-Serviceman means a person:-</p> <p>(i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and</p> <p>a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension.</p> <p style="text-align: center;">or</p> <p>b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension.</p> <p style="text-align: center;">or</p> <p>c) Who has been released from such service as a result of reduction in establishment.</p> <p style="text-align: center;">or</p> <p>(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;</p> <p style="text-align: center;">or</p> <p>(iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;</p> <p style="text-align: center;">or</p> <p>(iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.</p> <p style="text-align: center;">or</p> <p>(v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;</p> <p style="text-align: center;">or</p> <p>Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.</p>		

4.3	<u>Physical Standards:-</u>				
	CONSTABLE (TAILOR, GARDENER & COBBLER)				
	Description	Height in Cms		Chest in Cms (For Male candidates only)	
		Male	Female	Unexpanded	Expanded
	For States and Union Territories except those given below	167.5	157	80	85
	For candidates falling in the categories of Garhwales, Kumaonies, Gorkhas, Dogras, Marathas, and candidates belonging to the states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of Jammu and Kashmir.	165	155	78	83
	For candidates belonging to Scheduled Tribes.	162.5	150	76	81
	CONSTABLE (WATER CARRIER, SAFAI KARAMCHARI, COOK, WASHHERMAN & BARBER)				
	Description	Height in cms		Chest in cms (For Male candidates only)	
		Male	Female	Unexpanded	Expanded
For all except the categories mentioned below	170	157	80	85	
For candidates falling in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States of Assam, Himachal Pradesh and Jammu & Kashmir.	165	155	78	83	
For candidates hailing from the North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these Districts:- (1) Lohagarh Tea Garden (2) Lohagarh Forest (3) Rangmohan (4) Barachenga (5) Panighata (6) Chota Adalpur (7) Paharu (8) Sukna Forest (9) Sukna Part-I (10) Pantapati Froest-I (11) Mahanadi Forest (12) Champasari Forest (13) Salbari Chhatpart- II (14) Sitong Forest (15) Sivoke Hill Forest (16) Sivoke Forest (17) Chhota Chenga (18) Nipania	162.5	152.5	77	82	
For candidates belonging to Scheduled Tribes.	162.5	150	76	81	

	For Schedule Tribe candidates hailing from the North-Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and Left Wing Extremism affected districts.	160	147.5	76	81																		
	Weight – Corresponding to height and age as per medical standard (for male and female candidates).																						
	Note:-Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per Annexure- ‘V’.																						
4.4	<p>Medical Standard:-</p> <p>(i) Eye sight – The minimum visual standard for the candidates of all categories will be as follows:-</p> <table border="1"> <thead> <tr> <th colspan="2">Visual Acuity unaided (NEAR VISION)</th> <th colspan="2">Uncorrected visual acuity (DISTANT VISION)</th> <th rowspan="2">Refraction</th> <th rowspan="2">Colour Vision</th> <th rowspan="2">Remarks</th> </tr> <tr> <th>Better eye</th> <th>Worse eye</th> <th>Better eye</th> <th>Worse eye</th> </tr> </thead> <tbody> <tr> <td>N6</td> <td>N9</td> <td>6/6</td> <td>6/9</td> <td>Visual correction of any kind is not permitted for distant. Should be able to read with glasses for near vision only.</td> <td>CP IV by ISIHARA</td> <td>-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required. -Minimum colour perception required is to recognize RED & GREEN Colours.</td> </tr> </tbody> </table> <p>(ii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes;</p> <p>(iii) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.</p> <p>(iii) An colour blind person will not eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue in the force;</p> <p>(iv) Tattoos: -</p> <p>(a) Content: Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.</p> <p>(b) Location: Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.</p>					Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (DISTANT VISION)		Refraction	Colour Vision	Remarks	Better eye	Worse eye	Better eye	Worse eye	N6	N9	6/6	6/9	Visual correction of any kind is not permitted for distant. Should be able to read with glasses for near vision only.	CP IV by ISIHARA	-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required. -Minimum colour perception required is to recognize RED & GREEN Colours.
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	(c) Size: Size must be less than $\frac{1}{4}$ of the particular part (Elbow or Hand) of the body.
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5. **HOW TO APPLY AND BY WHICH DATE:-**

5.1	<p>Eligible and interested candidates should apply through website www.recruitment.itbpolice.nic.in. Candidates are advised to fill the application form after reading the instructions carefully. Details as required under various segments – Personal & Educational etc. should be mentioned clearly. The application must be submitted ONLINE only. No application will be accepted offline. Candidature of the candidate who submitted application offline will be rejected summarily.</p> <p>Written test for all the post will be held on same day/time. Hence, candidates are advised to apply for only one post. If more than one application are filled by the candidates all applications are liable to be summarily rejected.</p>
5.2	<p>APPLICATION FEE & MODE OF PAYMENT – Male candidates belonging to General(UR)/ OBC category applying for recruitment to the above posts should pay Rs. 100/- (Rupees one hundred only) as application fee through online payment gateway system on www.recruitment.itbpolice.nic.in. Application received with any other mode of fee payment will be summarily rejected. <u>Candidates belonging to Scheduled Caste, Scheduled Tribe, females and Ex-servicemen are exempted from paying fee.</u></p> <p>Note:-</p> <ul style="list-style-type: none">i) Fee once paid will not be refunded under any circumstances.ii) Fee paid by modes other than above will not be accepted and the applications of such candidate will be rejected forthright and the payment made shall stand forfeited.
5.3	<p>Persons serving in Central/State Government applying for this recruitment are required to furnish a copy of No Objection Certificate (Annexure- I) issued by the employer at the time of verification of documents. Candidates who fail to submit NOC at the time of documentation shall not be allowed to appear in the selection process and his candidature shall be summarily rejected.</p>
5.4	<p>Online application mode will be opened w.e.f. 08.08.2017 at 00:01 am and will be closed on 07.09.2017 at 11:59 pm.</p>
5.5	<p>Procedure for online submission of application is available on ITBP website www.recruitment.itbpolice.nic.in.</p>

6. **SELECTION PROCESS:-**

The candidates whose applications are found in order, shall be issued bar coded admit cards (Provisional) to appear in recruitment test. The date, time and place of recruitment test will be indicated in the Admit Card. It is clarified that candidature of

candidates who are issued admit cards will remain provisional till they are finally selected.

Note:

- (i) **Before start of physical efficiency test (PET) and physical standard test (PST) the candidates will undergo through verification of identity including Biometric capture.**
- (ii) **Biometric identification of candidates can also be taken at any stage of recruitment.**

Candidates will have to undergo the following recruitment tests:-

PHASE - I				
HEIGHT BAR	At the very beginning of recruitment process, candidates will go through the height bar test. The candidates not meeting the prescribed height will be eliminated.			
PHYSICAL EFFICIENCY TEST (PET)	Those who qualify the Height Bar Test, will be subjected to physical efficiency test. The events of the PET are as follows:-			
	SN	Events	Male	Female
	a)	1.6 Kms Race	To be completed within 7.30 minutes.	Not applicable.
	b)	800 Mtr Race	Not applicable	To be completed within 4.45 minutes.
	c)	Long Jump	11 Feet (03 Chances)	09 Feet (03 Chances)
	d)	High Jump	3½ Feet (03 Chances)	3 Feet (03 Chances)
	No marks will be awarded for this test and it will be only qualifying in nature. Those who do not qualify will be eliminated at this stage itself. <u>Pregnancy at the time of race will be considered a disqualification and pregnant female candidates shall be rejected at this stage.</u>			
	Note:- PET will not be held for Ex- servicemen. However, Ex-servicemen will be required to pass the requisite PST, trade test, written test and medical examination.			
PHYSICAL STANDARD TEST (PST)	Candidates who qualify the race will be screened for Height, Chest (Chest measurement for male candidate only) and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage.			
TRADE TESTS (50 MARKS)	The candidates who qualify the PST will be put through the respective trade test. Each candidate will be allowed to appear for one trade test only as applied in the application form. This			

trade test will carry 50 marks. (Qualifying marks shall be 50% for General Candidates & Ex-servicemen and 40% for Scheduled Caste/Scheduled Tribe/Other Backward Class (NCL). The trade test criteria are given as under:-		
Name of Post	Activity	Max. Marks
Constable (Tailor)	Taking measurements, cutting and stitching uniform for winter and summer seasons for the Force personnel.	15 Marks
	Knowledge about different types of material i.e. fabrics, threads etc. used in the trade work.	10 Marks
	Capability to carry out minor repairs/troubleshooting and maintenance of the sewing machine.	15 Marks
	Ability to recognize the tools/machines used in cutting and tailoring and their correct identification.	10 Marks
	Total	50 Marks
Constable (Gardener)	Knowledge of different kinds of plants, flowers and seasonal plants and the ability to recognize them.	10 Marks
	Knowledge of chemical fertilizers and their use.	10 Marks
	Knowledge of preservation of seeds of different plants, season of plantation and plantation techniques.	10 Marks
	Knowledge about budding and grafting, preparing the bouquets by using flowers of different colours.	10 Marks
	Ability to identify and recognize the tools used in gardening.	10 Marks
	Total	50 Marks
Constable (Cobbler)	Knowledge of stitching and repairing shoes.	10 Marks
	Ability to identify and recognize the tools used in the trade.	10 Marks
	Ability to identify and recognize the different types of leather and material used in the trade work.	10 Marks
	Ability to identify and recognize the nails and threads used for repairing shoes.	10 Marks

		Knowledge of different parts of a leather-sewing machine and the ability to carry out minor repairs.	10 Marks
		Total	50 Marks
Constable (Water Carrier)		Flour kneading and preparation of chapatti (Roti).	10 Marks
		Cutting of vegetables, Salad, table layout and grinding of condiments.	15 Marks
		Cleaning of utensils of a cook house.	10 Marks
		Knowledge about ways to maintain cleanliness and hygiene in the kitchen/cook house.	15 Marks
		Total	50 Marks
Constable (Safai Karamchari)		Knowledge about tools, cleaning material used in the trade work.	10 Marks
		Cleaning of bathroom, toilet wash basin etc.	15 Marks
		Collection and proper disposal of Trash/Garbage etc.	10 Marks
		Ability to open a blocked sewer pipe line, latrine and septic tank.	15 Marks
		Total	50 Marks
Constable (Cook)		Preparation of different dishes veg. as well as non-veg. and correct use of condiments.	10 Marks
		Method of garnishing and serving the food.	15 Marks
		Hygiene, sanitation and cleanliness of the kitchen.	10 Marks
		Knowledge and capability to prepare food (Vegetarian/Non-vegetarian) for one platoon strength and method of layout/serving.	15 Marks
		Total	50 Marks

	Constable (Washer Man)	Washing of various types of clothes.	15 Marks
		Ironing of clothes.	10 Marks
		Knowledge about dry-cleaning of clothes.	10 Marks
		Knowledge about use of various detergents/washing powders, soaps etc and their use in correct quantity.	15 Marks
		Total	50 Marks
	Constable (Barber)	Hair cutting of various types.	20 Marks
		Body/head massage.	15 Marks
		Knowledge about use of tools/machines used in the trade work.	15 Marks
		Total	50 Marks

PHASE - II

**WRITTEN TEST
(OMR BASED)
50 MARKS**

The candidates who qualify Phase-I (PET, PST & Trade test) will have to appear in written examination. Admit Card to the candidates, who qualify Phase-I will be issued online by mentioning date & venue of written test. A list of candidates qualified for written test will also be uploaded on ITBP website i.e. www.itbpolice.nic.in. & www.recruitment.itbpolice.nic.in. The written test will be as under:-

(i) The written test for 50 marks containing 50 questions will consist of only OMR based objective type multiple choice questions to be answered using a Blue or Black Ball pen only.

(ii) The question paper will be set bilingually in Hindi and English.

iii) The cut-off percentage of marks for qualifying in written exam will be as under:-

General and Ex-Servicemen	35%
SC, ST & OBC	33%

(iv) Pattern of question paper will be as under:-

SN	Subject	No. of questions	Marks	Duration of written test
1.	General Awareness/ General knowledge	15 Questions	15	1 Hour
2.	Knowledge of elementary Mathematic	10 Questions	10	
3.	Analytical aptitude and ability to observe and distinguish patterns	15 Questions	15	
4.	To test the basic knowledge of the candidates in English/Hindi	10 Questions	10	

Note- There are 10 questions for Hindi and 10 questions for English each and candidates have a option to attempt 10 questions in either of the language. The question papers can be answered either in Hindi or in English. Option for Hindi or English shall be mentioned on the OMR Sheet.

v) Candidates should bring two blue or black ball pens for written examination.

vi) The OMR answer sheet of written test will be processed/scanned in electronic machine. Any wrong entry of roll number, name, question booklet, number of question paper series will render the OMR sheet invalid and the same will not be evaluated. The concerned candidates will be responsible for such mistake on their part.

vii) The candidate will be allowed to take carbon copy of the answer sheet. Answer key to the question paper will be uploaded on the ITBP website www.itbpolice.nic.in & www.recruitment.itbpolice.nic.in after the written examination is completed.

viii) Candidates are not permitted to use Mobile phone, calculators or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.

	ix) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.
MERIT LIST	Merit list in each category namely UR, SC, ST, OBC and Ex-servicemen will be drawn on the basis of marks obtained by the candidates in the professional trade test and written test. While calculating combined marks, the marks obtained by a candidate in the written test will be given 60% weightage and the marks obtained in the Trade Test will be given 40% weightage and on the basis of the same merit list will be prepared according to the total marks scored. On the basis of this merit the candidates shall be shortlisted for detailed medical examination as per the trade-wise and category-wise vacancies.
PHASE – III	
VERIFICATION OF ORIGINAL DOCUMENTS	<p>Testimonials of the candidates will be checked before Detailed Medical Examination (DME). It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification:-</p> <ul style="list-style-type: none"> (i) Educational Certificate(s); (ii) Date of birth Certificate as in Matriculation or 10th Class Certificate; (iii) Professional/Experience Certificate, if any; (iv) Scheduled Caste and Scheduled Tribe Certificate, as Annexure-II and OBC certificate, as Annexure-‘III’ (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDO. Candidates claiming OBC (NCL) status may note that certificate on creamy layer status should have been obtained within three years before the closing date i.e. 07.09.2017; (v) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in J&K, they are required to produce Certificate in the format attached as Annexure-‘VI’ issued by the Sarpanch/Numberdar of a candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency; (vi) Discharge certificate in case of Ex-Servicemen;

	(vii) One latest passport size photograph. (Submitted with online application form); (viii) <u>Certificate as per Annexure 'V' for claiming relaxation in height & chest (if applicable) and</u> (All candidates claiming relaxation under various category shall be brought above original documents/certificates at the time of recruitment tests for verification by the Board.)
DETAILED MEDICAL EXAMINATION	Candidates shortlisted in order of merit as per category wise number of vacancies, will be put through detailed medical examination to assess their fitness as per medical policy issued by MHA.

7. **APPEAL AGAINST DETAILED MEDICAL EXAMINATION:-**

A candidate declared unfit in detailed medical examination if not satisfied with the findings of the Medical Officer, can submit an appeal for his Re-Medical Examination (RME) with duly filled Medical certificate (at Annexure-VII) as a proof of evidence about the error of judgment on the part of Recruitment Medical Officer.

- a) The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment in ITBP by a Medical Officer and until the photo & signature of the candidate has not been attested and stamped by the Medical Practitioner.
- b) The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order and Rejection Slip (original) issued by the Presiding Officer. RME fee in the form of IPO should be prepared in the name of **INSPECTOR GENERAL (NW) Frontier, ITB Police Force.**
- c) The appeal complete in all respects should be received within 15 days from the date of issue Rejection Slip in which the finding of the Medical Officer are communicated to the candidate. ITBP will not be responsible for any postal delay. The application for re-medical examination shall be sent to **THE INSPECTOR GENERAL (NW) Frontier, ITB Police Force, PO – Seemanagar, Near Airport, Chandigarh (UT) Pin - 160003.** The decision of the re-medical board of ITBP shall be final and no 2nd appeal will be entertained.

8. **GENERAL INSTRUCTIONS:**

8.1	All candidates who have been called for Height Bar, PET & PST will bring a clear and legible print out of the online application form submitted by them for purpose of identification, etc. The print out will be retained by ITBP personnel for office use.
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8.2	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment.
8.3	Verification of original documents will be carried out at the time of Detailed Medical Examination (DME), therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment at later stage.
8.4	Departmental candidates should submit in original a “No Objection Certificate” from their employer at the time of documentation else their candidature will be rejected.
8.5	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
8.6	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months’ pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
8.7	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
8.8	Candidates belonging to physically handicapped category are not eligible to apply for this examination.
8.9	All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card sent electronically on their registered e-mail ID. Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBP will not be responsible in case of any failure of the candidate not receiving admit card online.
8.10	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre.
8.11	The Government shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process. Candidates are advised to beware of touts or not to fall prey to the unscrupulous elements.

8.12	Recruitment in ITBP is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF. If someone approaches them or asks for money or any other favour, they may report the matter to the recruitment board or the local police.
8.13	No TA/DA will be admissible.
8.14	Incomplete applications will be summarily rejected and no correspondence on this will be entertained. No application received after the last date as mentioned above will be accepted and ITBP will not be responsible for any electronic, internet related problems, etc faced by the candidates.
8.15	Any further information/notice in respect to the subject recruitment will be published on www.recruitment.itbpolice.nic.in only. Hence, all candidates are advised to log on the above link from time to time.
8.16	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
8.17	ITBP will not responsible for any postal delay.
8.18	For any queries, complaints or clarification the candidates can write an e-mail to www.rectsupport@itbp.gov.in .

9. Disclaimer: Information given in this advertisement and on website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBP/Govt. of India will be final.

Sd/
DIG (Estt. & Rectt.)
Directorate General, ITBP

**RECRUITMENT FOR THE POST OF CONSTABLE (_____) IN
INDO-TIBETAN BORDER POLICE FORCE-2017-18**

(Applicable for in-service candidates only)

No Objection Certificate

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of **CONSTABLE** (_____) in Indo-Tibetan Border Police.

- (i) Certified that Mr. _____ holds a permanent/temporary post of _____ under Central/State Govt.
- (ii) Certified also that he has submitted his application to this department/Office on _____.
- (iii) Certified also that Mr . _____ will be released in case of his selection for the post of **CONSTABLE** (_____) in Indo-Tibetan Border Police Force.
- iv) Certified also that Sh..... Post..... Serving insince.....(mention dated of appointment) and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/
Appointing Authority
with office seal**

ANNEXURE 'II'

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO
POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy. The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognised as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____ the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____ .

Signature _____
** Designation _____
(with seal of office)

State/Union Territory
Place _____
Date _____

* Please delete the words which are not applicable
@ Please quote specific Presidential Order
Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE 'III'

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE
GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari
_____ Son / Daughter of Shri / Smt.
_____ of Village/Town _____
in District/Division _____ in the State/Union
Territory _____ belongs to the _____ Community
which is recognized as a backward class under the Government of India, Ministry of
Social Justice and Empowerment's Resolution No. _____
dated _____*. Shri/Smt/Kumari
_____ and/or his/her family ordinarily reside(s)
in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that he/she
does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt.(SCT) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc. ***

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

***- The authorities competent to issue the Certificate:-

- a. District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra-Assistant Commissioner (not below the rank of first class Stipendiary Magistrate).
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

Note: - The term "Ordinarily" used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**DECLARATION/UNDERTAKING - BY OBC (NON CREAMY LAYER) CANDIDATES
ONLY**

I, _____ son of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993 which is modified vide DOP&T OM No. 36022/2/2004-Estt(Res) dated 09/03/2004, OM No. 36022/2/2004-Estt(Res) dated 14.10.2008 and OM No. 36033/1/2013-Estt(Res) dated 27/05/2013. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India.

Place: _____

Signature of the applicant (OBC candidate)

Date: _____

Annexure – V

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR
CHEST MEASUREMENT**

(Please refer para 4.3 of the advertisement)

Certified that Shri _____ S/O Shri _____
is permanent resident of village _____ Tehsil/Taluka _____
District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

Signature _____

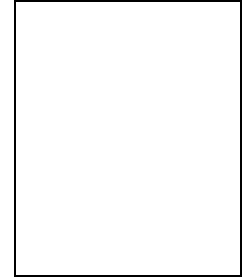
Place _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Annexure-‘VI’

Office of the Sarpanch/Numberdar



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING
IN THE STATE OF JAMMU & KASHMIR**

This is to certify that Shri/Ms/Smt.....
S/o, D/o, W/o Shri.....formerly a resident of
Village....., Tehsil....., Distt.....of
undivided India (now Pakistan) presently residing at H. No.....,
Street/Lane No.....
Mohalla.....Village....., Tehsil.....,
Distt..... is now a West Pakistani Refugee after having migrated
form Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/ Numberdar

Annexure- 'VII'

CONSTABLE (TRADESMEN) RECRUITMENT – 2017 IN ITBP

MEDICAL FITNESS CERTIFICATE

(Only applicable to the candidate at the time of completion of his/her Detail Medical Examination (DME) & declared medically unfit in DME and He/She intends to appear in Review Medical Examination (RME) as per

Para-7 of Advertisement Notice)

Medical Practitioner to attest Photograph & Thumb Impression of candidate

Left hand thumb impression of candidate



Space for photograph of candidate

Certified that Mr./Ms. _____ S/O Shri _____ age _____ years, a candidate of _____ recruitment-2017 whose photo and thumb impression are appended above duly attested by me was examined by me at Hospital _____ on date _____.

2. I, the undersigned, have the knowledge that Mr./Ms. _____ S/O Shri _____ has been declared medically unfit by the Medical Officer for the post of _____ for ITBP recruitment – 2017 due to _____.

In my opinion, this is an error of judgment due to following reasons:

After due examination, I declare him/her medically fit for the said post.

Date:

Signature and Name with seal of specialist medical officer of concerned field
Registration No. _____
(MCI/State Medical Council)
Designation.....
Name & Address of Govt. Hospital

(District Hospital and above)

Signature and name of the candidate
(in presence of Medical Practitioner)
Attested by

Specialist medical officer of concerned field
Signature & seal

Note:

- i) The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.
- ii) The photograph, thumb impression and signature of the candidate should be attested by Medical Practitioner giving this Medical Fitness Certificate. Un-attested forms will be summarily rejected.
- iii) ITBP shall not be responsible for postal delay.