

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT FOR THE POST OF SUB INSPECTOR (HINDI TRANSLATOR)
(ONLINE APPLICATION ONLY)

Applications are invited from **eligible Indian citizens (MALE only)** for filling up the vacancies for the Non-Gazetted & Non-Ministerial post of Sub Inspector (Hindi Translator) in Group ‘B’ on temporary basis likely to be permanent in the Indo-Tibetan Border Police Force. The post has all India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidate shall be governed by the ITBPF Act and Rules. Applications from candidates will be accepted through ON-LINE MODE only. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 29/10/2018 AT 00:01 AM AND WILL BE CLOSED ON 27/11/2018 AT 11:59 PM.**

Name of Post	Total vacancies to be filled up	Particulars	Reservation status				Total
			UR	SC	ST	OBC	
Sub Inspector (Hindi Translator)	2	Male	2	0	0	0	2

Note:-

- a) **Vacancies may vary due to administrative reasons. ITBP reserves the right to make changes in sequence of the recruitment process after publication of this advertisement. ITBP also reserves the right to cancel or postpone the recruitment at any stage without assigning any reason.**
- b) **No vacancy is reserved for SC, ST and OBC category. However, candidates of SC, ST and OBC category (Creamy Layer/Non Creamy Layer) may apply but their candidature will be considered against UR category without consideration of any relaxation otherwise reserved for SC, ST and OBC category.**

2. **PAY SCALE AND OTHER ALLOWANCES:-**

Sub Inspector (Hindi Translator)	Level - 6 in the Pay Matrix Rs. 35400 – 112400 (as per 7 th CPC)
Other allowances The post will carry Dearness Allowance, Ration Money, Dress Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowance as admissible in the Force from time to time under the rules/instructions. <u>They will be covered under New Restructured Defined Contributory Pension Scheme.</u>	

3. **ELIGIBILITY CONDITIONS:**

3.1	<u>Educational Qualifications & Age Limit:-</u>													
	Age limit	Minimum educational and other essential qualifications												
	Upto 30 years	Graduate from a recognised university with Hindi as one of the main subject and English as an elective subject and working knowledge of computer application.												
<p>Note: - It is important that the candidates applying for this recruitment must check their eligibility, to avoid disappointment at later stage.</p>														
3.2	<u>Cut off date for Age and Relaxations :-</u>													
<p>i) Crucial date for determining the age limit will be the closing date i.e. 27th November, 2018 (27/11/2018).</p> <p>ii) Candidates applying for this post should be within the age group of 30 years i.e. not have been born earlier than 28/11/1988.</p> <p>iii) Candidates should note that only the Date of Birth as recorded in the Matriculation certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.</p> <p>iv) Candidates who seek relaxation must submit requisite certificate from the competent authority, in the prescribed format Annexure-II when such certificates are sought by the Recruitment Board.</p> <p>v) Age relaxation available to different category of eligible candidates, for claiming Age Relaxation are as under:-</p>														
<table border="1"> <thead> <tr> <th>S N</th> <th>Category</th> <th>Age- Relaxation permissible beyond the upper age limit</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Government servant</td> <td>5 years in accordance with the instructions or orders issued by the Central Government.</td> </tr> <tr> <td>2</td> <td>Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1st January 1980 to 31st December, 1989. (Unreserved)</td> <td>5 years</td> </tr> <tr> <td>3</td> <td>Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)</td> <td>5 years</td> </tr> </tbody> </table>			S N	Category	Age- Relaxation permissible beyond the upper age limit	1	Government servant	5 years in accordance with the instructions or orders issued by the Central Government.	2	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (Unreserved)	5 years	3	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)	5 years
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3.3	<u>Physical Standards:-</u>						
	Description		Height in Cms		Chest in Cms		
					Unexpanded	Expanded	
	For all States and Union Territories (except categories mentioned below)		170		80	85	
	For candidates belonging to the hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Sikkimies, Leh and Ladakh, Kashmir Valley and North Eastern States.		165		80	85	
<p>Weight – Corresponding to height and age as per medical standard (for male candidates).</p> <p>Note:- Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per Annexure- ‘II’.</p>							
3.4	<u>Basic Medical Standard:-</u>						
	(i) Eye sight – The minimum visual standard for the candidates of all categories will be as follows:-						
	Visual Acuity unaided (NEAR VISION)		Uncorrected visual acuity (DISTANT VISION)		Refraction	Colour Vision	Remarks
	Better eye	Worse eye	Better eye	Worse eye			
	N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISIHARA	-In right handed person, the right eye is better eye and vice versa. -Binocular vision is required.
(ii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes;							
(iii) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.							
(iii) An colour blind person will not be eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE policy in vogue in the force;							

	<p>(iv) Tattoos: -</p> <p>(a) Content: Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.</p> <p>(b) Location: Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.</p> <p>(c) Size: Size must be less than $\frac{1}{4}$ of the particular part (Elbow or Hand) of the body.</p>
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4. HOW TO APPLY AND BY WHICH DATE:-

4.1	Online application mode will be opened w.e.f. 29/10/2018 at 00:01 am and will be closed on 27/11/2018 at 11:59 pm.
4.2	Eligible and interested candidates should apply only through ITBP Recruitment website www.recruitment.itbpolice.nic.in . Candidates are advised to fill the application form after reading the instructions carefully. The application must be submitted ONLINE only. No application will be accepted offline. Candidature of the candidate who submitted application offline will be rejected summarily.
4.3	APPLICATION FEE & MODE OF PAYMENT – Male candidates belonging to General (UR) or OBC category applying for recruitment to this post should pay Rs. 200/- (Rupees two hundred only) as application fee through online payment gateway system on www.recruitment.itbpolice.nic.in . Application received with any other mode of fee payment will be summarily rejected. <u>Fees are exempted for candidates belonging to Scheduled Caste and Scheduled Tribe category.</u> <u>Note:-</u> i) Fee once paid will not be refunded under any circumstances. ii) Fee paid by modes other than above will not be accepted and the applications of such candidate will be rejected forthright and the payment made shall stand forfeited.
4.4	Persons serving in Central/State Government applying for this recruitment are required to furnish a copy of No Objection Certificate (Annexure- I) issued by the employer at the time of verification of documents. Candidates who fail to submit NOC at the time of documentation shall not be allowed to appear in the selection process and his candidature shall be summarily rejected.
4.5	There is no requirement of submitting any documents at the time of filling online application form.

5. **SELECTION PROCESS:**

The candidates whose applications are found in order will be issued online admit Cards mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents. The candidates who arrive at the venue without valid admit cards will not be permitted to appear in the recruitment process.

Note:-

- (i) **Before start of physical efficiency test (PET) and physical standard test (PST) the candidates will undergo verification of identity including Biometric capture.**
- (ii) **Biometric identification of candidates can also be taken at any stage of recruitment.**

The recruitment will comprise of following phases. However, ITBP reserves the right to change sequence of the recruitment process due to administrative reasons.

Phase - I					
PHYSICAL EFFICIENCY TEST (PET)	The candidates will report at the venue on given date and time with a clear & legible print out of their online admit card and online application form for PET. The events of the PET are as follows:-				
	<table border="1"><tr><td>Race 100 Mtrs</td><td>To be completed within 16 seconds.</td></tr><tr><td>Race 1.6 kms</td><td>To be completed within 7 minutes 30 seconds.</td></tr></table>	Race 100 Mtrs	To be completed within 16 seconds.	Race 1.6 kms	To be completed within 7 minutes 30 seconds.
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Race 1.6 kms	To be completed within 7 minutes 30 seconds.				
No marks will be awarded for this test and it will be only qualifying in nature. Those who do not qualify will be eliminated at this stage itself.					
PHYSICAL STANDARD TEST (PST)	Candidates who qualify the PET will be screened for Height, Chest and Weight measurements. Those who do not meet the required physical measurements as applicable will be eliminated at this stage.				
Phase - II					
WRITTEN TEST	The candidates who qualify PET & PST will have to appear in written examination. Fresh admit cards to the candidates, who qualify for the written test will be issued online by mentioning the date & venue of the written test. The candidates are required to appear for the written test with a clear and legible print out of their online admit card. A list of candidates qualified for written test will also be uploaded on ITBP website i.e. www.recruitment.itbpolice.nic.in . The candidates will be required to pass the following written examination with at least 50% marks				

	<p>in each written paper.</p> <table border="1" data-bbox="537 260 1471 625"> <thead> <tr> <th data-bbox="537 260 743 342">Papers</th> <th data-bbox="743 260 1112 342">Subject</th> <th data-bbox="1112 260 1279 342">Duration of Exam</th> <th data-bbox="1279 260 1471 342">Maximum marks</th> </tr> </thead> <tbody> <tr> <td data-bbox="537 342 743 464">Paper-I (Objective Type)</td> <td data-bbox="743 342 1112 464">General Knowledge, English & Hindi</td> <td data-bbox="1112 342 1279 464">1½ Hrs</td> <td data-bbox="1279 342 1471 464">100</td> </tr> <tr> <td data-bbox="537 464 743 625">Paper-II (Subjective Type)</td> <td data-bbox="743 464 1112 625">Professional Test Translation (English to Hindi and Hindi to English)</td> <td data-bbox="1112 464 1279 625">1½ Hrs</td> <td data-bbox="1279 464 1471 625">100</td> </tr> </tbody> </table> <p>i) Paper – I of written test will consist of OMR based objective type multiple choice questions to be answered using a Blue or Black Ball pen only; or Computer based objective type multiple choice questions at the discretion of ITBP.</p> <p>ii) Paper-II will be subjective professional test of translation (English to Hindi and Hindi to English) using a Blue/Black ball pen only or Computer based at the discretion of ITBP.</p> <p>iii) The question paper will be set bilingually in Hindi and English.</p> <p>iv) Due to any wrong entry of roll number, name, question booklet number of question paper series in the OMR sheet or Computer will disqualify the candidate and his answers will not be evaluated. The concerned candidates will be solely responsible for such mistake on their part.</p> <p>v) Candidates are not permitted to use Mobile phone, calculators, Smart Watch or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.</p> <p>vi) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.</p>	Papers	Subject	Duration of Exam	Maximum marks	Paper-I (Objective Type)	General Knowledge, English & Hindi	1½ Hrs	100	Paper-II (Subjective Type)	Professional Test Translation (English to Hindi and Hindi to English)	1½ Hrs	100
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Paper-II (Subjective Type)	Professional Test Translation (English to Hindi and Hindi to English)	1½ Hrs	100										
<p>MERIT LIST</p>	<p>After completion of the written test, Merit lists will be drawn on the basis of total marks obtained by the candidates in the written examination. The candidates shall be shortlisted for Detailed Medical Examination (DME) as per the vacancies on the basis of this merit. Extended list shall also be prepared to cover the</p>												

	shortfall due to failure of candidates in DME and Review Medical Examination (RME). However, there shall be no reserve list.
RESOLUTION OF TIE CASES	<p>a) In case of tie in marks, the candidate older in age will get preference.</p> <p>b) If the tie still persists, it will finally be resolved by referring to the alphabetical order of names in English as per the online application form. A candidate whose name begins with the alphabet which comes first in the English alphabetical order gets preference.</p>
Phase - III	
VERIFICATION OF ORIGINAL DOCUMENTS	<p>Testimonials of the candidates will be checked before Detailed Medical Examination (DME), the candidates will be required to produce the original documents related to Educational and Professional qualifications, date of birth etc. It is important that the candidates applying for this recruitment check their eligibility, to avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies of certificates will be retained with the application. Original copy of following documents will be required for verification:-</p> <ul style="list-style-type: none">(i) Educational Certificate(s) clearly showing the subjects studied by the candidate and the medium of instruction at Graduation and Post-Graduation level ;(ii) Date of birth Certificate as in Matriculation or 10th Class Certificate;(iii) Professional/Experience Certificate, if any;(iv) Domicile Certificate issued by local revenue authorities or PAN Card or Aadhar Card or Driving License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in J&K, they are required to produce Certificate in the format attached as Annexure-‘III’ issued by the Sarpanch/Numberdar of a candidate’s village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency;(v) One passport size photograph same as submitted with online application form;(vi) <u>Certificate as per Annexure ‘II’ for claiming relaxation in height & chest (if applicable).</u>

	Note:- All candidates claiming relaxation shall bring aforementioned original documents/certificates at the time of recruitment tests for verification by the Board.
DETAILED MEDICAL EXAMINATION (DME)	Candidates shortlisted in order of merit as per number of vacancies will be put through DME to assess their fitness as per medical policy issued by MHA.
PHASE – IV	
REVIEW MEDICAL EXAMINATION (RME)	<p>(i) In case candidates declared unfit in detailed medical examination are not satisfied with the findings of the Medical Officer, they may submit an application for his/her re-medical examination with a duly filled Medical Fitness certificate (Proforma at Annexure-IV) within 15 days from the date of his/her rejection in DME. The medical certificate will not be taken into consideration unless it contains a note by the medical practitioner concerned to the effect that it has been given in full knowledge of the fact that the candidate has already been rejected as unfit for appointment in ITBP by a Medical Officer.</p> <p>(ii) The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order and Rejection Slip (original) issued by the Presiding Officer. RME fee in the form of IPO should be prepared in the name of <u>INSPECTOR GENERAL (NE) FRONTIER, ITB POLICE FORCE.</u> The appeal complete in all respects should be submitted within 15 days from the date of issue of Rejection Slip in which the finding of the Medical Officer are communicated to the candidate. ITBP will not be responsible for any postal delay.</p> <p>(ii) The application for re-medical examination shall be sent to <u>THE INSPECTOR GENERAL (NE) Frontier, ITB Police Force, MHA/Govt. of India, PO-Itanagar, Khating Hill, Distt-Papumpare (Arunachal Pradesh) Pin – 791111.</u></p>

6. **GENERAL INSTRUCTIONS:**

6.1	All candidates who have been called for PET & PST will bring a clear and legible print out of the online application form submitted by them for purpose of identification, etc or else they will not be permitted to enter the venue. The print out will be retained by ITBP personnel for office use. All candidates are also required to bring clear and legible print out of their online admit card at each stage of the recruitment process.
6.2	Candidates are to ensure to keep sufficient number of same passport size photos used by them in filling the online application form and bring same passport size photos submitted with online application form at all stages of recruitment.
6.3	Candidates in Central or State Government Service/ Departmental candidates should submit in original a “No Objection Certificate” from their employer at the time of verification of original documents else their candidature will be rejected.
6.4	Verification of original documents will be carried out at the time of DME, therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment.
6.5	All eligible candidates will be duly informed about the date and venue of the recruitment tests will be sent electronically on their registered e-mail ID with directions to download their admit cards on ITBP Recruitment website (www.recruitment.itbpolice.nic.in). Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBP will not be responsible in case of any failure of the candidate not receiving e-mail/admit card online.
6.6	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months’ pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.
6.7	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
6.8	Candidates belonging to physically challenged category are not eligible to apply for this examination.
6.9	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre. No TA/DA will be admissible.
6.10	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
6.11	ITBP will not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
6.12	Candidates are advised to beware of touts and not to fall prey to the unscrupulous elements. Recruitment in ITBP is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money for recruitment in ITBPF except nominal fees for application

	and RME. If someone approaches them or asks for money or any other favour, they may report the matter to the recruitment board or the local police.
6.13	ITBP will not responsible for any postal delay or Internet interruptions/computer related problems.
6.14	Any further information/notice in respect to the subject recruitment will be published on www.recruitment.itbpolice.nic.in only. Hence, all candidates are advised to log on the above link from time to time.
6.15	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
6.16	ITBP Recruitment Helpline No. 011 24369482 & 83.

7. **Disclaimer:**

Information given in this advertisement and on ITBP Recruitment website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBP/Govt. of India will be final.

SD/-
DIG (Estt. & Rectt.)
Directorate General, ITBP

Annexure 'I'

RECRUITMENT FOR THE POST OF SUB INSPECTOR (HINDI TRANSLATOR) IN INDO-TIBETAN BORDER POLICE FORCE-2018-19

(Applicable for in-service candidates only)

No Objection Certificate

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of **SUB INSPECTOR (HINDI TRANSLATOR)** in Indo-Tibetan Border Police.

- (i) Certified that Mr._____ holds a permanent/temporary post of _____ under Central/State Govt.
- (ii) Certified also that he has submitted his application to this department/Office on _____.
- (iii) Certified also that Mr._____ will be released in case of his selection for the post of **SUB INSPECTOR (HINDI TRANSLATOR)** in Indo-Tibetan Border Police Force.
- iv) Certified also that Sh..... Post..... Serving insince..... (mention date of appointment) and no DE/Vigilance case is either pending or being contemplated against him.

Place:-

Dated:-

**Signature of Head of Office/
Appointing Authority
with office seal**

Annexure – II

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE THOSE CANDIDATES WHO
INTEND TO AVAIL RELAXATION IN HEIGHT OR
CHEST MEASUREMENT**

(Please refer para 3.3 of the advertisement)

Certified that Shri _____ S/O Shri _____
is permanent resident of village _____ Tehsil/Taluka _____
District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Jammu & Kashmir/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

Signature _____

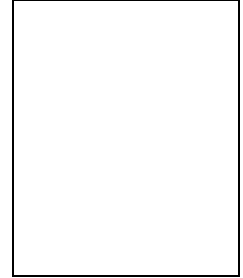
Place _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Annexure-‘III’

Office of the Sarpanch/Numberdar



**IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING
IN THE STATE OF JAMMU & KASHMIR**

This is to certify that Shri/Ms/Smt.....
S/o, D/o, W/o Shri.....formerly a resident of
Village....., Tehsil....., Distt.....of
undivided India (now Pakistan) presently residing at H. No.....,
Street/Lane No.....
Mohalla.....Village....., Tehsil.....,
Distt..... is now a West Pakistani Refugee after having migrated
form Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/ Numberdar

Annexure- 'IV'

SUB INSPECTOR (HINDI TRANSLATOR) RECRUITMENT – 2018 IN ITBP

MEDICAL FITNESS CERTIFICATE

(Only applicable to the candidate at the time of completion of his/her Detail Medical Examination (DME) & declared medically unfit in DME and He/She intends to appear in Review Medical Examination (RME) as per

(Para-5 (IV) of Advertisement Notice)

Medical Practitioner to attest Photograph
& Thumb Impression of candidate

Left hand thumb impression of candidate



Space for
photograph of
candidate

Certified that Mr./Ms. _____ S/O Shri _____ age _____ years, a candidate of _____recruitment-2017 whose photo and thumb impression are appended above duly attested by me was examined by me at Hospital _____ on date _____.

2. I, the undersigned, have the knowledge that Mr./Ms. _____ S/O Shri _____ has been declared medically unfit by the Medical Officer for the post of _____ for ITBP recruitment – 2017 due to _____.

In my opinion, this is an error of judgment due to following reasons:

After due examination, I declare him/her medically fit for the said post.

Date:

Signature and Name with seal of specialist medical officer of concerned field
Registration No. _____
(MCI/State Medical Council)
Designation.....
Name & Address of Govt. Hospital

(District Hospital and above)

Signature and name of the candidate
(in presence of Medical Practitioner)
Attested by

Specialist medical officer of concerned field
Signature & seal

The candidates understands and accepts the following:-

- i) The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.
- ii) The photograph, thumb impression and signature of the candidate should be attested by Medical Practitioner giving this Medical Fitness Certificate. Un-attested forms will be summarily rejected.
- iii) ITBP shall not be responsible for postal delay or if a candidate fails to submit the relevant documents with the RME appeal within stipulated time.
- iv) The decision of ITBP Review Medical Board will be final and binding.